SEED JUMPSTART:
SL2 GUIDELINES

PLEASE REVIEW THIS DOCUMENT BEFORE YOUR SEGMENT LEADER PREP SESSION

OVERVIEW

• **The SEED Strategy Group Project is an assignment for your Strategy class.** While the final deliverable is just for the Strategy class, the experience of working with the squad over the next 5 weeks will be central to everyone’s learning in Leadership Labs. Many Lab activities are focused on extracting individual and team learning from the interactions you will have while working on the SEED Strategy Project.

• **As the leader of this segment** your responsibility is to lead the squad through the process of getting started on the project, including selecting a case. Ideally the squad will also agree on a work plan and assign responsibilities and next steps. How this is done has a significant impact on member commitment and motivation for the SEED Strategy Project.

BEFORE SEGMENT LEADER PREP SESSION

• **Review the SEED Strategy Project Assignment and Cases.** The assignment and cases are available on the Strategy class Canvas site.

• **Make some notes** on how you think you might run the Jumpstart meeting. You may find some of the reflection questions on the next page to be helpful in thinking through your meeting plan. (This is not a written assignment, but you will be asked to share your agenda ideas verbally in the Segment Leader Preparation Session.)
• **Reflection Questions to Consider as you Plan the Jumpstart Meeting** (This is not a written assignment. These questions are provided to help stimulate your thinking.):
  a. What energy, interest, or motivation have team members shown for this project so far?
  b. The squad should select a case within 5 days of the Jumpstart meeting. What will it take to make a decision that everyone will be able to live with and actively support?
  c. What have you noticed so far about how your squad interacts and makes decisions?
  d. What specific outcomes do you want from this 50-minute meeting?
  e. In addition to specific decisions or work products, what do you want squad members to think, know, feel or do when this meeting is over?
  f. What preparation will squad members need to do before the meeting? (Are there specific questions in the pre-lab reflection assignment that you particularly want squad members to focus on?)
  g. What did you learn in your *Groups and Teams* class that is relevant to leading this segment?

**During the Lab**

• **Video Recording:** The video from this segment will be used in the week 4 lab, so be sure you record the segment. Before you start the segment turn on the camera and make sure everyone can be seen in the viewfinder. During the activity, check the camera a few times to make sure it is recording (or ask your Fellow to do this for you).

• **If your squad is able to agree on a case:** Be sure to submit your case selection through an ungraded assignment on the Strategy class Canvas site by next Monday at 5:00 p.m. Spend the remaining lab time working on the project work plan. Include assignment of responsibilities and next steps.

• **If your squad does not come to agreement:** Before the segment ends, figure out your process for making a decision, either through an additional meeting or through an online process.

• **Schedule your next squad meeting:** All squads will need to meet outside of lab time in order to complete the SEED Strategy Project. You should take care of scheduling your squad’s next meeting before the end of this segment. Scheduling the next meeting does not mean that you are responsible for leading it. We strongly encourage squads to meet again during the next two weeks, as this experience will enrich your Team Assessment discussion in the Lab in week 5.

• **Take a few minutes for members to reflect on the session.** Future labs will include activities that ask members to reflect on what they are learning about themselves and about leadership from the experience of working on the SEED Strategy Project. Students are often so focused on the content of the SEED Strategy Project that they lose sight of the opportunity for learning from the process of working on a team project. Even just a few minutes of reflection can highlight these learning opportunities. The questions below can be addressed through pair discussion or individual silent reflection.
  o What is my current level of energy and commitment for the SEED Strategy Project? For the squad?
  o At what moments in this meeting did I feel most engaged? Least engaged?